

Hornchurch Photographic Society
Established 1936
(Incorporating Ardleigh House Camera club)

Society and Competitions
Rule Book



Issued 1st June 2014

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THE RULES OF THE SOCIETY

The rules of the Society were originally drawn up on the 3rd September 1936. This version, which takes account of all subsequent amendments at 1st June 2014

1. The Society shall be called the Hornchurch Photographic Society (“in Havering” dropped as agreed at the 2001 AGM).
2. New members shall be proposed and seconded by members of the Society.
Election shall be by a simple majority of votes at an ordinary Meeting.
3. The annual subscription shall be determined by the Annual General Meeting or, exceptionally, at a Special General Meeting.
4. The day to day business of the Society shall be conducted by Committee consisting of the officers of the Society, who shall be Chairman, Vice-Chairman, Treasurer, Secretary and such other officers as may from time to time be appointed by the Annual General Meeting. All officers shall be honorary.
5. The Annual General Meeting shall also have power to appoint a honorary President, or Vice-President, who will not be officers of the Society but who will be entitled to attend, in a non-voting capacity, any Committee meeting should they wish. Such appointment would normally only be made in recognition of long service to the Society, or to photography in general.
6. The Committee may at its discretion, suspend or cancel the membership of any member at any time. He/she shall have the right to appeal to the Annual General Meeting, or a Special General Meeting, whose decision shall be final.
7. Meetings of the Society shall be held on Mondays throughout the year, except on Bank Holidays or on such other occasions as the Committee may determine.

8. The Annual General Meeting of the Society shall be held during the month of April, and shall include presentations by the Treasurer of a Statement of Account for the previous 12 months (audited by two members appointed by the previous Annual General Meeting) and an Estimate of Income and Expenditure for the coming year, Reports from such other officers of the Society as may from time to time be appropriate shall also be presented.
9. The Committee shall be responsible to the membership for the security of all property belonging to the Society. They shall ensure that it is properly insured, safely stored between meetings, and loaned to individual members only on the written understanding that the recipient(s) will recompense the Society in full should the item(s) be damaged, lost or misappropriated during the period of loan. The Treasurer shall maintain an inventory of all property belonging to the Society, a copy of which shall be appended, together with a current valuation, to his/her annual Statement of Account.
10. No property belonging to the Society shall be disposed of without the agreement of the Annual General Meeting or a Special General Meeting.
11. An Annual General Meeting or Special General Meeting may appoint any member who has rendered outstanding service to the Society or to photography in general, to be an honorary member of the Society. An honorary member shall not be required to pay an annual subscription, but shall otherwise have the same rights and responsibilities as any other ordinary member.
12. A Special General Meeting shall be convened either by the Committee, or at the written request of 25% of the current membership. Details of the matter(s) to be discussed at the Meeting shall be circulated by the Secretary to all members within 14 days of the request having been received and the Meeting shall take place not later than 28 days after receipt of the request. No business shall be discussed at a Special General Meeting, other than that for which the meeting was convened.

These rules shall not be revised or amended except at an Annual General Meeting or a Special General Meeting convened for that purpose. Particulars of any proposed provision or amendment shall be submitted in writing to the honorary Secretary at least 28 days prior to the date of the Meeting, who shall ensure that they are made known to all members at least 14 days prior to the date of the Meeting.

MONTHLY AND HALF YEARLY PRINT COMPETITIONS.

GENERAL.

1. The number of print competitions per year shall be decided by the Committee.
2. Only members shall be entitled to enter.
3. The subject is open.
4. Prints may be home or trade printed.
5. At two of the competitions (to be called Half Yearly Print Competitions) a judge shall be appointed from the EAF panel of judges. He/she shall select a first, second and third place prints (and at his/her discretion, any highly commended prints) in each category. The judge's decisions shall be final. Points shall be awarded as follows: 1st place 8 points, 2nd place 6 points, 3rd place 4 points and highly commended 2 points.
6. The other competitions (to be called Monthly Print Competitions) shall be judged by all members of the Society present. Each member shall vote (on voting slips to be circulated at each meeting). 1st, 2nd and 3rd places in each category for which prints have been entered. Members shall not select their own prints. To establish first to third places the Print Secretary (or such person as the committee may appoint) will award three points for a first choice, 2 points for second and 1 point for third choice. When the first to third places in each category have been established points will be awarded to those prints as follows: 1st place 8 points, 2nd place 6 points and 3rd place 4 points. In addition prints taking 4th and 5th places will be awarded 2 points each. All other prints will not receive points.
7. No information shall be included on the front of prints (which, except for en-prints, shall be properly mounted) save for a title (at the author's discretion), but the author's name and the class for which the print is entered, shall appear on the reverse of the mount.
8. All entries must originate from a photographic image (or images) taken by the author. Clip art and royalty-free images are not permitted. The copyright of all elements of a picture must be at the disposal of the author. Members are encouraged to read the article "Plagiarism in Photography...Towards a Code of Conduct" by Christine Widdall AFIAP DPAGB BPE3.

<http://www.eaf.org.uk/index.php/info/downloads.html>

9. Certificates will be awarded in respect of each print placed first, second, third and highly commended, in each category, in each competition.
10. No more than 6 prints per category shall be entered by a competitor in the Monthly Print Competition and no more than 6 shall be entered in each category in a Half Yearly Print Competition. In addition, no more than a total of 8 prints shall be entered by a competitor in the Half Yearly Competition. Whilst the same image can be entered in more than one category, in the Monthly Print Competition, it should be noted that this may be frowned upon by other members and affect their marking. The same could also apply if any image is entered in the Monthly Print as well as the Wreford Cup competition.
11. A print may only be entered once in a Monthly Print Competition and once in a Half Yearly Print Competition.
12. The Print Secretary (or such other person as the committee may appoint) shall keep a record of the results of each competition and shall, at the meeting after each competition, display a table showing (i) points per print gained by each member and (ii) total points to date gained by each member covering the competition year (1st April to 31st March).

CATEGORIES

PRINTS UP TO 100 SQ. INCHES.

13. Prints must be over 35sq. in. but not exceeding 100sq. inches. Can be Colour or Monochrome and must be mounted on a board not exceeding 40cms x 50 cms. Unless agreed by the Committee.

PRINTS EXCEEDING 100 SQ INCHES.

14. Prints must be over 100sq. in, but not exceeding 15 ¾" x 19 ¾"
(40cm x 50cm. Can be Colour or Monochrome and must be mounted on a board not exceeding 40cm x 50cm unless agreed by the committee.
15. A colour print shall be defined as a paper print produced by a process capable of recording all the colours of the spectrum.

EN-PRINTS

16. There shall be one class only and entries may be colour or monochrome.
17. Prints shall not be mounted and not exceed 7”x5”.

AWARDS

18. Certificates shall be awarded at the conclusion of each competition to those entrants securing first, second, third and highly commended places in each category. In addition, trophies shall be awarded at the Annual General Meeting for each print category to the photographer with the highest accumulated combined score for monthly and half yearly competitions (based on the period 1st April to 31st March) as follows:-

En-prints	Don Game Trophy
Prints up to 100sq. in	Jas Trophy
Prints exceeding 100sq. in	Ardleigh Colour Competition Rose Bowl.

All trophies shall be retained until 21 days prior to the next AGM, by which time they should be returned to the Honorary Secretary. Trophies will at all times remain the property of the Society.

RULES FOR WREFORD & HALF YEARLY PROJECTED DIGITAL IMAGE COMPETITIONS.

GENERAL.

1. Only members of the Society shall be entitled to enter.
2. Images must be projected digital images, no wider than 1024 pixels and no higher than 768 pixels. Images must be jpg or tiff format and be named with title space + space members name as follows: WINDSOR CASTLE + JOHN SMITH.jpg
3. No entry may be entered more than once in each competition.
4. All entries must originate from a photographic image (or images) taken by the author. Clip art and royalty-free images are not permitted. The copyright of all elements of a picture must be at the disposal of the author. Members are encouraged to read the article “Plagiarism in Photography...Towards a Code of Conduct” by Christine Widdall AFIAP DPAGB BPE3.
<http://www.eaf.org.uk/index.php/info/downloads.html>

WREFORD CUP COMPETITION.

5. Eight rounds shall be held between 1st April and 31st March. Members are entitled to enter 3 slides or projected digital images per round, which can be colour or monochrome. If an image has already been entered in the Monthly Print competition, it should be noted that this may be frowned upon by other members and affect their marking.
6. Images shall be judged by all members of the Society present. Each member will award (on voting slips which will be circulated at each meeting) up to 5 points per image. The image awarded the highest number of aggregate points shall be placed first. That scoring the second highest number of aggregate points second and that scoring the third highest number of aggregate points third. Points shall be deducted if a member enters images but does not vote.
7. Members shall not vote for their own entries.
8. Certificates will be awarded for images placed 1st, 2nd and 3rd in each rounds.
9. After eight rounds the member gaining the highest number of percentage points over six rounds, is awarded the Wreford Trophy at the Annual General Meeting.

THE HALF YEARLY PROJECTED IMAGE COMPETITION.

10. Two rounds to be held each year, at six monthly intervals. Members are entitled to enter up to 6 digital images per round.
11. A judge shall be appointed from the East Anglian Federation panel of judges. There shall be a preliminary showing of all images. The judge shall assess each image and award up to 20 points per image. The judge's decision shall be final. The member awarded the highest number of aggregate points shall be placed first. The member awarded the second highest number of points shall be placed second and the member awarded the third highest number of points shall be placed third.
12. Certificates shall be awarded to members placed first, second and third.
13. Aggregate points from both rounds shall be added together and the member with the highest score shall be awarded the Dennis Watts Trophy at the Annual General Meeting. In the event of a tie the member awarded the most maximum points (i.e. 20 points) shall be the winner. If no maximum points have been achieved then the member with the most 19 points achieved, then 18 points etc.

14. Both trophies shall be retained until 21 days prior to the next AGM, by which time they should be returned to the Honorary Secretary. Trophies shall at all times remain the property of the Society.

RULES FOR THE WINNER'S CHOICE COMPETITION.

1. One competition shall be held annually. There shall be two categories, one print and one projected digital image. Members may enter up to 4 prints and 4 projected images, colour or monochrome.
2. Prints must be mounted, be over 100sq. inches and not exceed 15 ¾" x 19 ¾" ((40cm x 50cm). Projected digital images must be no wider than 1024 pixels wide and no higher than 768 pixels. Images must be jpg or tiff format and be named with title space + space members name as follows: WINDSOR CASTLE + JOHN SMITH.jpg
3. The same photograph cannot be entered in both categories. Prints and projected images previously entered in the competition shall not be eligible for re-entry.
4. All entries must originate from a photographic image (or images) taken by the author. Clip art and royalty-free images are not permitted. The copyright of all elements of a picture must be at the disposal of the author. Members are encouraged to read the article "Plagiarism in Photography...Towards a Code of Conduct" by Christine Widdall AFIAP DPAGB BPE3. <http://www.eaf.org.uk/index.php/info/downloads.html>
5. Only the title shall appear on the front of the prints. The author's name, and any other details which he/she deems relevant shall appear on the reverse of the mount.
6. Each category shall be based on a theme selected by the previous winner at the time of his/her success. He/she shall also be responsible for judging the prints or slides, and selecting a winner in the category for which he/she has selected a theme. He/she shall not be eligible to enter for that particular category.
7. The winner of the print category shall be awarded the Dorothy Lagden Trophy. The winner of the PDI category shall be awarded the Ardleigh Cup. They shall be entitled to retain the trophy until 21 days prior to the date of the next Winner's Choice Competition, by which time they should be returned to the Honorary Secretary. At all times the trophies shall remain the property of the Society.

8. In the event the winner of the previous contest is unavailable to judge, as required in rule 6, the Committee shall appoint an alternative judge, either from within the Society or from the EAF panel of judges. In the former case, the judge will not be eligible to enter that category of the competition.

RULES FOR THE WILLIAM JOLLEY COMPETITION.

1. One competition shall be held annually. Members may enter up to 6 colour or monochrome projected images. The subject must be landscape or seascape.
2. Images must be projected digital images and should not be wider than 1024 pixels and higher than 768 pixels. Images should be jpg or tiff format and be named with title space + space members name as follows: WINDSOR CASTLE + JOHN SMITH.tiff
3. Images previously entered in the competition shall not be eligible for re-entry.
4. All entries must originate from a photographic image (or images) taken by the author. Clip art and royalty-free images are not permitted. The copyright of all elements of a picture must be at the disposal of the author. Members are encouraged to read the article "Plagiarism in Photography. Towards a Code of Conduct" by Christine Widdall AFIAP DPAGB BPE3. <http://www.eaf.org.uk/index.php/info/downloads.html>
5. At each competition a judge shall be appointed from the East Anglian Federation panel of judges. He/she shall select a 1st, 2nd and 3rd place from all the entries. The judge's decision shall be final.
6. Certificates shall be awarded for first, second and third place. The William Jolly Trophy shall be presented to the winning entrant. He/she shall be entitled to retain the trophy until 21 days prior to the date of the next William Jolly Competition, by which time it should be returned to the Honorary Secretary. At all times the trophy shall remain the property of the Society.

RULES FOR THE THEME COMPETITION.

1. Only members of the Society shall be entitled to enter.
2. Images must be projected digital images, no wider than 1024 pixels and no higher than 768 pixels. Images must be jpg or tiff format and be named with title space + space members name as follows: WINDSOR CASTLE + JOHN SMITH.jpg
3. No entry may be entered more than once in each competition.
4. All entries must originate from a photographic image (or images) taken by the author. Clip art and royalty-free images are not permitted. The copyright of all elements of a picture must be at the disposal of the author. Members are encouraged to read the article “Plagiarism in Photography.Towards a Code of Conduct” by Christine Widdall AFIAP DPAGB BPE3.
<http://www.eaf.org.uk/index.php/info/downloads.html>
5. Two rounds shall be held between 1st April and 31st March. Members are entitled to enter 6 projected digital images per round, which can be colour or monochrome.
6. Images shall be judged by all members of the Society present. Each member will award (on voting slips which will be circulated at each meeting) up to 5 points per image. The image awarded the highest number of aggregate points shall be placed first. That scoring the second highest number of aggregate points second and that scoring the third highest number of aggregate points third. Points shall be deducted if a member enters images but does not vote.
7. Members cannot vote for their own entries.
8. Certificates will be awarded for images placed 1st, 2nd and 3rd in each round.
9. The member gaining the highest number of percentage points over both rounds, will be awarded the Howard Denner Cup. He/she shall be entitled to retain the trophy until 21 days prior to the date of the next William Jolly Competition, by which time it should be returned to the Honorary Secretary. At all times the trophy shall remain the property of the Society.

PANEL PRINT COMPETITION.

1. One competition shall be held each year. Members are entitled to enter up to 4 panels, each with a maximum of 6 prints and can be colour or monochrome.

2. All entries must be mounted. Prints can be mounted separately or on 1 board but mounts/board must not exceed 40cm x 50cm. Prints previously entered in the competition shall not be eligible for re-entry.
3. The subject is open, but each panel should have a theme.
4. Prints may be home or trade printed.
5. All entries must originate from a photographic image (or images) taken by the author. Clip art and royalty-free images are not permitted. The copyright of all elements of a picture must be at the disposal of the author. Members are encouraged to read the article “Plagiarism in Photography.Towards a Code of Conduct” by Christine Widdall AFIAP DPAGB BPE3. <http://www.eaf.org.uk/index.php/info/downloads.html>
6. The competition will be judged by all members of the Society present. Each member shall vote (on voting slip to be provided) 1st, 2nd, and 3rd places. Members must not vote for their own panels. To establish first to third places the Print Secretary (or such person as the committee may appoint) will award 3 points for a 1st choice, 2 points for a 2nd choice and 1 point for a 3rd choice.
7. Certificates will be awarded for 1st, 2nd and 3rd places.

ANNUAL COMPETITIONS.

1. Competitions are held in February/March.
2. Members may enter a maximum of 4 prints or projected digital images in each competition, **unless otherwise stated.**
3. No print or projected image may be entered in more than one competition.
4. All entries must originate from a photographic image (or images) taken by the author. Clip art and royalty-free images are not permitted. The copyright of all elements of a picture must be at the disposal of the author. Members are encouraged to read the article “Plagiarism in Photography...Towards a Code of Conduct” by Christine Widdall AFIAP DPAGB BPE3. <http://www.eaf.org.uk/index.php/info/downloads.html>

5. Maximum print size is 40cm x 50cm **unless otherwise stated**. Prints should be titled. Entrant's name and competition should be shown on the back and must be mounted on a board not exceeding 40cm x 50cm. Projected digital images should be submitted no wider than 1024 pixels and higher than 768 pixels. Images must be jpg or tiff format and be named with title space + space members name as follows: WINDSOR CASTLE + JOHN SMITH.jpg
6. Judge/judges from the East Anglian Federation panel of judges shall be appointed to choose one entry from each competition. The judges decision shall be final.
7. Trophies are awarded on the night.
8. Winning entrants shall be entitled to retain the trophy until 21 days prior to the date of the next Annual Competition, by which time it should be returned to the Honorary Secretary. At all times the trophies shall remain the property of the Society.

COMPETITION: Best Print.

THEME: Selected from the winners of the following competitions.

AWARD: Coryn & Wiseman Cup.

COMPETITION: Best Monochrome Print over 35sq. in but not exceeding 100sq. inches.

THEME: Open AWARD: Intermediate Cup.

COMPETITION: Best Monochrome Print over 100sq. in but not exceeding 15³/₄"x19³/₄" (40cm x 50cm)

THEME: Open AWARD: Alimonda Cup.

COMPETITION: Best Portrait Print.

THEME: Portrait- colour or monochrome print.

AWARD: Foster Cup.

COMPETITION: Best Flora/Fauna/Animal Print.

THEME: Flora/Fauna/Animal(not human)–colour or monochrome Print. AWARD: Alderman Lagden Trophy.

COMPETITION: Best Sport/Action Print.

THEME: Sport/Action colour or monochrome print.

AWARD: Don Game Trophy Sports Shield.

COMPETITION: Best Colour print over 35sq. in but not exceeding 100sq. inches.

THEME: Open-Print that displays the best technical and pictorial qualities.

AWARD: George Holt Trophy.

COMPETITION: Best Colour print over 100sq. in. but not exceeding 15 ¾" x 19¾" (40cm x 50cm).

THEME: Open- Print that displays the best technical and pictorial qualities.

AWARD: T & B Shield.

COMPETITION: Best Set of Prints.

THEME: Open- All prints must depict the same theme - three or more prints - can be any size - mounted on a card not exceeding 40cm x 50cm.

AWARD: Theme Shield.

COMPETITION: Best Projected Digital Image.

THEME: Open – Colour or Monochrome.

AWARD: Sullivan Shield.

COMPETITION: Set of Six Projected Digital Images.

THEME: Open – All images must depict the same theme. Six images that display the best technical and pictorial qualities.

AWARD: Committee Cup.

QUICK GUIDE TO COMPETITIONS

For complete rules see pages 1-12

Monthly Print. Up to 6 prints per category. Subject is open. There are 3 categories: Up to 100 sq. in., over 100 sq. in., Colour or Monochrome. & En-Prints. Members vote 1st, 2nd & 3rd in each category. 1st scores 8 points, 2nd 6 points & 3rd 4 points. Additionally 2 points for 4th & 5th places. Trophies awarded at AGM. See page 3.

Half Yearly Print. Up to 6 prints per category with a max. 8 prints in each round. Theme is Open. Categories as Monthly Print. EAF judge assesses prints. 1st scores 8 points, 2nd 6 points & 3rd 4 points. Additionally 2 points are awarded for highly commended. Trophies as Monthly Print. See page 3.

Wreford Cup. Up to 3 PDI per round. Total of 8 rounds. Theme is open. members award up to 5 points per image. Wreford Trophy awarded to entrant with most percentage points over any 8 rounds. See page 6.

Half Yearly Projected Digital Image. Up to 6 PDI. Theme is open. EAF judge assesses images & awards up to 20 points per slide. Dennis Watts Trophy awarded to entrant with highest number aggregate points over 2 rounds. See page 6.

Winner's Choice. Two categories, Prints & Projected Digital Image. Images. Up to 4 prints and proj. images. Winner of previous year judges prints/proj images & selects a winner. Winners select themes for competition next year. Winners awarded trophies. See page 8.

William Jolley PDI. Up to 6 slides. Theme landscape and/or seascape. EAF judge selects 1st, 2nd & 3rd. Trophy presented to the winner on the night. See page 8.

Theme Competition. Up to 4 Projected Digital Images per round. 2 rounds. Members award up to 5 points per image. Howard Denner Trophy awarded to entrant with most percentage points over 2 rounds. See page 9.